

Request for Field Trip

Teacher's Name Suzanne Hill School CCCHS

Destination (include address) Birmingham, Alabama

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) _____ Subject Area (secondary) Art

1. How is this trip an integral part of an approved course of study? Students will view original art in a variety of settings & possibly participate in a hands-on workshop in a college setting.

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

- a. Officers' research area, including art-related
- b. attractions, lodging, & restaurants. They choose itinerary
- c. based on budget considerations & make contacts. Participate
- d. help with after-school art lessons & attend informational meetings.

3. Follow-up activities for this unit will include the following activities:

- a. Discussion & critique of viewed artwork.
- b. Scrapbook will be put together by
- c. students in order to share experiences &
- d. information with other art students.

4. Transportation Requested 1 school bus

5. Date of Trip April 14-17 overnight - must be Board Approved

6. Substitutes Requested (if necessary) one per faculty member

7. Parental Permission Forms Received yes

8. Plans of Students Not Going On Trip Continue previously assigned ongoing art projects.

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Suzanne & Danny Hill
Alex & Carol Marshall
← Jan Southern & Pelly Brecher

Must use personal ID

10. What is the total number of students going on the trip? approx 24

11. How much regular classroom instructional time will be missed? 1 day

12. What is the approximate cost of the trip per student? 0

13. How are you funding the trip? Art Club

14. Place a check by the expenses you plan to submit for reimbursement: N/A

- (1) Registration
- (2) Meals
- (3) Lodging (include name of hotel and cost per night) _____
- (4) Mileage
- (5) Other anticipated expenses such as parking (specify) _____

Signed: Suzanne Hill Date: 1-15-16
(Teacher Requesting Trip)

Approved By: Linda Cuzzo Date: 1-15-16
(Signature of Principal)

Approved By: [Signature] Date: 1-15-2016
(Signature of Assistant Director of Schools)

Approved By: [Signature] Date: 1/15/16
(Signature of Director of Schools)

Approved by Board (if necessary): _____

Remarks or Conditions: _____

Request for Transportation

INSTRUCTIONS:

1. Complete all items in Part A and submit to your principal for his/her approval.
2. This form must be approved and forwarded to the transportation office by the principal at least two weeks preceding the date of the trip.
3. Time: Trips are to be planned, if at all possible, between the hours of 9:00 a.m. and 2:00 p.m. If a trip is to extend beyond these times, special arrangements will be needed. Special arrangements to be completed by the director of transportation and the principal.
4. *Bus Conduct Rules and Regulations* shall be enforced by the sponsor.
5. Approval of trips is subject to availability of busses.
6. No more than five(5) chaperones per bus.
7. Approved and scheduled requests will be returned to the building principal.

Part A:

Date Submitted: 1-15-16 School: OCCHS
 Group or Activity Requesting Transportation: Art Club
 Sponsor: Suzanne Will Charged or bill to: Art Club
 Trip Date: 4/14 - 4/17 # of Buses: 1 # of Students: 24 # of Chaperones: 6
 Specific Location of Loading Place: gym entrance, if available
 Times: Loading: 3:00 PM Leaving School: 3:15 PM Arrive First Destination: 10:15 PM
 Leave Last Destination: 9:00 AM Return: 7:00 PM
 Destination: Birmingham, Alabama Trip Itinerary and Item(s) of Special Note should be included on the back of this form. Any stops between points must be approved by the principal.
Complete itinerary available 2 weeks prior to trip.

Part B: (For administrative use - building level)

Request Approved Request Denied
 Date of Approval/Denial: 1/15/16 Building Principal Signature: [Signature]

Part C: (For transportation office)

Request Approved Request Denied
 Type of Transportation: District Bus: Chartered Bus: Other:
 Supervisor of Transportation Signature: _____ Approximate Cost: _____

**OCCHS
SENIOR ART CLUB TRIP
BIRMINGHAM, ALABAMA
APRIL 14-17, 2016**

DATES: Thursday, April 14 through Sunday, April 17
Students leave school on Thursday at 3:00 PM and return on Sunday evening. Students would miss only one day of school for a 3 1/2 day trip.

DESTINATION: Birmingham, Alabama

ELIGIBILITY:

Art Club requirements: Any Art Club member who is currently a senior, in Art 3, or an Art Club officer. Participants must:

- *Work in 6 after-school art lessons
- *Participate in the product sale
- *Attend senior trip planning meetings
- *Be actively involved in Art Club activities

School requirements: All students must be currently passing all classes, and have no attendance or disciplinary problems. Both teachers and parents must give consent via signed permission forms.

COST: Approximately \$5700 + meals (based on 24 student estimate, appx \$238 per student)

Transportation: \$600

Lodging: 10 quad rooms @ \$100 per night x 3 nights = \$3000 (includes hot breakfast)

Admissions: \$50 per person x 30 people = \$1500

Meals: 2 meals per day, responsibility of each individual; breakfast provided plus one meal going home

Miscellaneous: Parking, scrapbook, Return-home meal, etc = \$600

FUNDING: Art Club pays all costs, except as indicated above.

TRANSPORTATION: Obion County Schools bus

POINTS OF INTEREST:

Birmingham Museum of Art	Birmingham Botanical Gardens
Barber Motorsports Museum & Park	McWane Science Center
Color Tunnel at Night	Birmingham Zoo
Five Points	Alabama Theatre
US Space & Rocket Center	Red Mountain

ADULT CHAPERONES:

Suzanne Hill, art teacher/advisor	Danny Hill, spouse
Glen Marshall, art teacher/advisor	Carol Marshall, spouse
Jan Smothers, faculty	Polly Brasher, former faculty

↳ Must have personal ID

ELIGIBLE STUDENTS:

Ruby Abang	Stephen Bell	Morgan Bennett	Sheridan Bugg	Shelby Burkett
Emily Burton	Matthew Chesser	Chris Conn	Jordan Copeland	Lindsey Crum
Meleah Dial	Madison Ellis	Andreka Goss	Klayton Hagan	Clay Hamblen
India Hamilton	Taylor Hendrix	Arianna Hill	Brianna Hinton	Adrianna Jordan
Rachael Kelly	Isaiah Kennedy	Caroline Lee	Anna Logan	Ashley Lyon
Miranda Martinez	Tia McClain	Asatin Moore	Emily Morgan	Alyee Osborne
Cara Parrish	Dakota Preciado	Mario Ramirez	Mallory Randolph	Morgan Sisson
Kendall Speed	Eric Stromblad	Alberto Vasquez	Roberto Vasquez	Bethany Walsh
Tanner Walton	Jeffrey Wilkinson	Hanna Yates	Kaitlyn Howard	Vladimir Martinez
Dalesha Gauldin	Bailey Daniel	Maddie O'Dell	Kera Corum	Trent Wills
Casey Tackett	Hailey Davis	Kirstlen Petrie	Keaton Cooper	